

# Our Lady of Hope Parish Pastoral Council

## Meeting Minutes

Tuesday September 23, 2025 (St. Philip, Undercroft)

Attendance			
<input checked="" type="checkbox"/> Fr. Craig Best (Pastor)	<input checked="" type="checkbox"/> Fr. Brice Berger (Parochial Vicar)	<input checked="" type="checkbox"/> Carl Whittenburg (Executive Director)	<input checked="" type="checkbox"/> Diane Horvath (SFDS School Principal)
St. Philip Members		St. Francis de Sales Members	
<input checked="" type="checkbox"/> Pete Beerse (Chair)	<input checked="" type="checkbox"/> Ken Geier	<input checked="" type="checkbox"/> Stan Martz (Vice Chair)	<input checked="" type="checkbox"/> Kyle Wunderlich
<input checked="" type="checkbox"/> Mary Jo Grinder	<input type="checkbox"/> Darren Backstrom	<input checked="" type="checkbox"/> Gary Nottingham	<input checked="" type="checkbox"/> Stephanie Smith
<input checked="" type="checkbox"/> John Spoelker		<input checked="" type="checkbox"/> Anthony DeFalco	

### I. Opening

The meeting was opened by Fr. Craig with prayer at 7:05 PM.

### II. Roll Call and OLOH Parish Pastoral Council Minutes

- Roll call as noted above.
- Minutes from July 2025 council meeting were reviewed.
  - Motion to approve the corrected minutes passed and they will be posted on the parish website.

### III. Business Updates

#### 1. Property Management (Maintenance and Facilities)

- St. Philip the Apostle
  - Ready to start elevator installation
  - No work to be performed by individual parishioners w/o approval from Tom Beckman
  - Rectory basement in progress
- St. Francis de Sales
  - School kitchen done except gate
  - Boiler maintenance completed for \$16,000
  - New communications system installed and operational
  - New cameras and digital recording system complete
  - New flooring and space for assistant principal
  - Drains cleaned ~ \$7,000

#### 2. Proposals / Bids for Review

- \$15,000 proposal to upgrade SFdS School Fire monitoring and alarm system
  - \$50/month monitoring with Homeland
  - Homeland monitors SFdS church and parish center and SPTA
  - Finance council recommended delaying until next fiscal year
  - Motion to approve – Accepted with 1 dissent

#### 3. Finance Committee

- Parish Financial report
  - 90% complete
  - Distribute to parishioners

- Physical copies
- Email
- website

St. Philip the Apostle (2026 FYTD through August 2025)

- Operating Income \$120,289 - \$9,450 ahead of budget
- Operating Expenses \$133,822 - \$33,245 ahead of budget
- Net (\$13,533) - \$56,228 ahead of budget

St. Francis de Sales (2026 FYTD through August 202)

- Operating Income (Church) \$171,553 - \$2,205 ahead of budget
- Operating Income (School) \$134,691- \$75,859 behind budget
- Total Operating Income \$306,244
- Operating Expenses \$440,309 - \$49,023 behind budget
- Net (\$134,065) – \$11,389 behind budget

4. St. Francis de Sales School

- Year is starting well
- Faculty appreciate upgrades
- Archdiocese push for safety
  - Have safety team in place
  - Attended archdiocese training
  - Implementing what is required and reviewing what is not to see if it makes sense for our situation
- Spiritual and academic accreditation curriculum
- Focusing on Special Education programs
- New Spanish Teacher
  - Guadeloupe Nunez
  - Parttime Mon/Tues
- Completed MAP testing

**IV. Old Business**

1. Parishioner registration data

- SFdS
  - 76 new registrations – 181 total (118 adults and 65 children)
    - 36 single with 6 children
    - 40 couples with 59 children
    - 1 couple with 5 children registered for school
  - 11 left
    - 3 deceased
    - 6 without reason
    - 2 record clean ups of longtime inactive parishioners
- SPtA
  - 37 new registrations – 66 total (55 adults and 11 children)
    - 19 single with 2 children
    - 18 couples with 9 children
  - 11 left
    - 5 deceased

- 6 left for other churches

2. Stewardship presentation by David Kissell Oct. 25 ½ day

#### **V. New Business**

1. SPtA sensory friendly room
2. Addition of handicap spots to SFdS
  - Planned to reline adding 3-4 handicap spots

#### **VI. Pastor's and Parochial Vicar's Comments**

1. Fr. Craig
  - Spanish Clergy – getting closer to a solution by partnering with Middletown family of parishes. Legionaries continuing to cover through Easter 2026
  - 3<sup>rd</sup> and final townhall announcement will be made soon with the parish merger planned to be completed by 7/1/2026
2. Fr. Brice
  - Met with church architect to talk about future SPtA new building. Estimates \$10M for a 650 person church. Also discussed potential to renovate current building with addition for about \$5M. Proposed a 10 week study (\$10,000 to \$15,000) to inform planning. Overall project would likely be 3-5 years including fund raising, planning, permitting and construction.

#### **VII. Closing Prayer**

Next meeting – Tuesday, November 25<sup>th</sup>, 2025 @ 7:00 PM in St. Francis St. Mark Room

The meeting was closed by Fr. Brice with prayer at 8:00 PM.